

Regulation No. 18/2022

STUDENTS' DEVELOPMENT FUND- Regulation-2022

Where as it is expedient to frame the Regulation for "STUDENTS' DEVELOPMENT FUND", the Management Council is hereby pleased to make the following Regulation

1. This Regulation may be called as Students' Development Fund"- Regulation-2022
2. This Regulation shall come into force with effect from the date of its passing by the Management Council.
3. Creation of Fund: University shall create a fund called 'STUDENTS' DEVELOPMENT FUND' out of the following receipts:

(a)	Deduction of 1% of the net amount payable by the University to paper setters, examiners, moderators, tabulators and scrutinizers from their remunerations bills and such other bills prescribed by the Management Council.
(b)	Donations received from the Government, University and Colleges and from other sources towards this fund.
(c)	Fees prescribed by the University for this purpose recoverable from the students on the roll of the affiliated Colleges, Institutions, Teaching Departments of the University and Colleges conducted by the University.
(d)	Unclaimed amount of caution money & library deposit of students admitted to the courses conducted by the University Post Graduate Teaching Departments as prescribed under Rule No.2 of 1998.
(e)	Interest on investment made out of this fund.

4. Object:

The fund shall be utilised for giving financial assistance to the students on the roll of the affiliated Colleges, Institution, Teaching Departments of the University and Colleges conducted by the University in the form of scholarships.

5. Administration of the Fund:

(a)	The fund shall be administered by the Committee called 'The Students' Development Fund Committee' consisting of the following :
(i)	The Vice-Chancellor, Ex-officio Chairman.
(ii)	Two members nominated by the Management Council out of which one shall be a teacher.
(iii)	The President and Secretary of the University Students' Council, elected under section 99(4) (b)(i) and 99(4)(b)(ii) of the Act.
(iv)	One teacher member nominated by the Academic Council from amongst its members.
(v)	One teacher member to be nominated by the Senate from amongst its members.
(vi)	The Registrar of the University.
(vii)	The Finance & Accounts Officer of the University.
(viii)	The Director of Students' Development, ex-officio Secretary.
(b)	The Committee shall meet at least once in a year.
(c)	The quorum for the meeting of the committee, shall be four members out of whom at least one member shall be from (ii), (iii), (iv), (v) of sub rule (a) above.
(d)	The term of the members of the Authorities will be co-terminus with the term of their respective authorities.

6. Scope:

The scholarships are made available to the students on the roll of the affiliated Colleges. Institutions, as well as the University Teaching Departments and Colleges conducted by the University, who are prosecuting their regular studies for the Degree/Post Degree examinations conducted by the University.

7. Operation of the Fund:

- (i) The University shall open a separate saving bank account in the name of "Amravati University Students' Development Fund" in the Nationalised Bank.
- (ii) The amount received under rule 3 above shall be credited to this Account.

- (iii) Separate money receipt shall be issued for the amount received under this fund. The amount received shall be credited to this fund on the next working day.
- (iv) The Bank Account shall be operated as per the provisions of the Accounts code.
- (v) Separate account book shall be maintained by the University Finance and Account Section at the close of each financial year, final accounts shall be prepared by the office and got audited from a chartered accountant appointed by the Management Council for the University. The audited accounts along with the audit report shall be submitted to the Management Council as well as to the Senate every year. The audited accounts shall be printed separately in the annual accounts of the University.
- (vi) The annual report regarding scholarships awarded every year under this fund shall be submitted to the Management Council for its consideration and this report should be incorporated in the annual report of the University.
- (vii) The amount received every year towards this fund shall be invested in "Term Deposit".
- (viii) The balance amount after disbursement of scholarship, if any shall be added to the original fund.

8. Mode of Financial Assistance

The Financial Assistance to the students' on the role of the affiliated Colleges. or Institutions, Teaching Departments of the University and Colleges conducted by the University will be made by way of Scholarships from the interest received from this fund.

9. Eligibility

- (i) The scholarships shall be awarded on merit on the basis of result of any of the following examinations conducted by the Board of Secondary and Higher Secondary Education or University or Recognized Institutions.
 - (a) For under-graduate stage (leading to the first degree) after passing the XIIth standard examination:
 - (b) For post-graduate stage after passing the qualifying degree examination: *provided* that for the purposes of this rule, the courses B.Ed., B.P.Ed. , B.Lib. , L.L.B. etc. shall be considered as under-graduate stage courses and the marks obtained at the first degree level shall be the basis for award of scholarships:
- (ii) Students who pass any of the qualifying examinations listed above with at least 50% marks shall be eligible for consideration, if the income of their parents/guardians from all sources does not exceed Rs. 2,50,000/- per annum.
- (iii) In case of equal marks, the following procedure shall be adopted for deciding inter se merit.
 - (a) An applicant with higher total marks at the previous qualifying examination will be given preference. If the still persists, then;
 - (b) A younger applicant will be given preference over an elder applicant.
- (iv) This scholarship shall not be held in conjunction with any other scholarships. However, it can be held along-with studentship which may be in the form of a free-studentship or reimbursement of tuition fee etc.
- (v) The scholarships for Other Activities shall be awarded on the basis of performance in the immediate preceding year as under:-

(a) National Cadet Corps:

(1)	Enrolment as a cadet	: 10 Marks
(2)	Passing 'B' certificate examination	: 10 Marks
(3)	Passing 'C' certificate examination.	: 10 Marks
(4)	Attending N.C.C. camp at State Level	: 10 Marks
(5)	Attending N.C.C. camp at National Level	: 10 Marks
(6)	Participation in Republic Day parade	: 10 Marks

(b) National Service Scheme

(1)	Enrolment as a Volunteer	: 10 Marks
(2)	Attended Camp at University Level	: 10 Marks
(3)	Attended Camp at Inter University Level	: 10 Marks
(4)	Attended Camp at State Level	: 10 Marks
(5)	Attended Camp at National Level	: 10 Marks
(6)	Participation in Republic Day Parade	: 10 Marks

(c) Sports:

(1)	Participation in Inter-Collegiate tournaments conducted by the University	: 10 Marks
(2)	Participation in Inter University Tournaments conducted by AIU per event	: 10 Marks
(3)	Position in Inter Zonal University Tournaments conducted by AIU per event	: 10 Marks
(4)	Position in All India Inter University Tournaments conducted by AIU per event	: 10 Marks

(d) Cultural Activities

(1)	Participation in Inter-Collegiate Youth Festival/ Debate/Elocution Competition/Cultural Activities conducted by the University or Universities	: 10 Marks
(2)	Representing the University in Inter-University Youth Festival conducted by AIU or any other competent authority per event	: 10 Marks
(3)	Obtaining a position at Zonal Inter University Youth Festival conducted by AIU or any other competent authority at the Inter-University level per event	: 10 Marks
(4)	Obtaining a position at All India Inter University Youth Festival conducted by AIU or any other competent authority per event	: 10 Marks

(e) In case of equal Marks, the following procedure shall be adopted for deciding inter se merit.

- (a) An applicant studying in a higher class will be given preference, if the still persists, then;
- (b) A younger applicant will be given preference over an elder applicant.

10. Tenability:

The scholarships are tenable for regular full time courses.

- (i) A student who has been sanctioned scholarship on the basis of his XIIth standard results will be eligible for getting the scholarship for a minimum period prescribed for completion of the degree course and the student who has been awarded the scholarship on the basis of the result of first degree examination will be eligible for the minimum period prescribed for completion of the Post Graduate degree course and the courses mentioned in the provision of rule 9 (i) (b), provided that-
 - (a) The student must pass every University examination in first attempt with at least 50% marks.
 - (b) The student must submit a certificate from the Principal/Head of the department/Institution regarding his/her good conduct and satisfactory attendance prescribed by the University.
- (ii) A student who has been sanctioned scholarship on the basis of his/her performance in other activities shall be tenable for the academic year only.

11. Scholarships:

(i) Distribution of Amount of scholarships will be as under -

- | | | | |
|-----|----------------------|---|-----|
| (a) | For Degree Courses | - | 60% |
| (b) | For PG Courses | - | 30% |
| (c) | For other activities | - | 10% |
- (e.g. N.S.S., N.C.C., Sports and Cultural Activities)

(ii) The amount of scholarships per annum for each category shall be as under:

- | | | |
|-----|----------------------|-------------------|
| (a) | For Degree Courses | - Rs. 1500/- each |
| (b) | For PG Courses | - Rs. 2000/- each |
| (c) | For Other Activities | - Rs. 1500/- each |

(iii) Distribution of Scholarship

- | | | |
|-----|--------------------|---|
| (a) | For Degree Courses | One scholarship for every 1200 students or part thereof |
| (b) | For PG Courses | One scholarship for every 250 students or part thereof |

Provided that each faculty shall be allotted one scholarship irrespective of the number of students in the faculty, below the strength of students available under (a) & (b) above.

Provided secondly that if there exists an excess number of scholarships over the percentage prescribed for the scholarships for Degree and PG Degree courses. As a result of applying above formula the faculties beginning with the largest number of scholarships arranged in order of their magnitude shall each lose one scholarship consecutively till the numbers of actual scholarships are rendered equal to the number of scholarships prescribed.

Provided thirdly that if there exists an excess number of scholarships over the scholarships prescribed, as a result of applying above formula and in case of the faculties having equal number of scholarships, the faculties with the lesser number of students shall each lose one scholarship consecutively till the number of actual scholarships are rendered equal to the number of scholarships prescribed.

- | | | | |
|-----|--|---|----------------|
| (c) | For distribution of scholarships under (a) & (b) above, the strength of students given in the immediate published Annual Report of the University shall be taken into consideration. | | |
| (d) | For other activities- | | |
| | National Service Scheme | - | 8 Scholarships |
| | Sports | - | 8 Scholarships |
| | Cultural activities | - | 8 Scholarships |
| | National Cadet Corps | - | 6 Scholarships |

12. Procedure for Application

(i) The Registrar shall notify and invite applications for the scholarships to award for the academic year, category-wise as prescribed under Rule 11 above before 30th September of every year.

(ii)

- | | |
|-----|---|
| (a) | An application for scholarship shall be made in the prescribed form Appendix "A" through proper channel. The application shall be made in duplicate, one copy of which will be forwarded by the Principal / Head of the Department/ Institution and the other copy be retained by him for the College/Department /Institution's record. |
| (b) | One copy of a recent passport size photograph (to be pasted on the application form in the space provided for it) attested by the Principal/ Head of the Department / Institution. |
| (c) | One attested copy of the date of birth. |
| (d) | One attested copy of mark sheet in respect of the qualifying examinations passed. |
| (e) | One attested copy of the bonafide certificate from the Head of the Institution last attended. |

- (f) An income certificate of the parent / guardian stating the annual income from all sources issued by the competent authority.
- (g) For the scholarships under rule 9 (v), one attested copy of each certificate regarding his/her achievements in Other Activities in the immediate preceding year.
- (iii) Any application received after the prescribed date shall not be considered.
- (iv) Incorrect entry / entries in the application form or wrong declaration in respect of income etc. would make the scholarship liable to cancellation and / or penalties to be determined by the Committee.

13. Procedure for award of scholarship

- (1) Applications received within prescribed date shall be scrutinised and be placed before a sub-committee consisting of the following members

(i)	One Teacher member nominated by the Management Council Under rule 5 (ii)	Chairman
(ii)	One Teacher member nominated by the Academic Council Under rule 5 (iv)	Member
(iii)	One Teacher member nominated by the Senate Under rule 5 (v)	Member
(iv)	Director of Students' Development	Secretary

- (2) The recommendations of the sub-committee in respect of the scholarships to be awarded in the academic year shall be placed before the Students' Development Fund Committee on or before 20th October every year.
- (3) The Students' Development Fund Committee shall consider the recommendations of the sub-committee and declare the award of scholarships on or before 05th November.
- (4) After declaration of the award of scholarships by the Students' Development Fund Committee, a notification in this respect shall be issued by the Registrar on or before 20th November.
- (5) The Director of Students' Development shall inform the recipient of the scholarships for award of scholarship to the Principal/ Head of Department / Institution where he is studying.
- (6) The scholarship amount shall be sent online (through RTGS) to the account of the concerning students on or before 30th November.

14. Procedure for Renewal of Scholarships

- (i) For renewal of scholarships the students shall apply as soon as he takes admission in the next year in the College / Department/Institution through proper channel. The application shall indicate clearly the followings:-
 - (a) The total number of marks and the percentage obtained at the previous University Examination.
 - (b) True copy of the mark list of the said examination.
 - (c) The income certificate issued by the competent authority indicating the total annual income of, parent/guardian of the student from all sources not exceeding Rs. 2,50,000/- per annum.
 - (d) A certificate of the Principal / Head of the Department or Institution regarding his/her admission as a regular student in the College / Department or Institution.
- (ii) If, before the completion of the prescribed period for which the scholarship is sanctioned, the student becomes eligible for some other scholarship which he chooses in preference to this scholarship, he may do so, on the clear understanding that he would lose all claims on the subsequent installments of this scholarship and would not be permitted to change his/her option under any circumstances.

15. Other conditions for the Award:

- (i) The scholars shall devote themselves to their studies to the entire satisfaction of the Principal / Head of the Institutions. In case a scholar migrates from one College / Department to another, within the jurisdiction of the University, without changing the course, he should immediately inform this change to the Director Students' Development of the University. In case he joins a College / Institution outside the jurisdiction of this University, the scholarship shall cease immediately.

- (ii) If a scholar gets any other scholarship during the course of his studies, he shall immediately communicate this information in detail to the Director of Students' Development of the University, through proper channel.

16. Savings:

Save as otherwise provided by or under these rules -

- (a) The existing Students' Development fund shall be treated as "Students' Development Fund" under these rules.
- (b) Every person holding office as a member of an existing Students' Development Fund Committee on the date immediately before the commencement of these shall continue to hold office as a Member and shall exercise such power and perform such duties as are conferred on them by or under these rules until the Committee constituted a fresh.

17. Repeal:

The Regulation No.12/2019 hereby stand repealed

APPENDIX - A



SANT GADGE BABA AMRAVATI UNIVERSITY

Application Form for

Students Development Fund Scholarship

Information of the Current Academic Year

(Tick Mark (✓) for selection, wherever necessary)

Name of College, Code & Address with Pin Code :	
Admitted to the Class	
Date of Admission :	
Subjects offered :	
Duration required to complete UG/PG courses for	

Paste neatly
Passport size
Photograph
attested by the
Principal/Dean/
Director/HOD

DO NOT PIN or
STAPLE

To,
The Registrar,
Sant Gadge Baba Amravati University,
Amravati.

Through : Proper Channel

Subject : Application for Award of Scholarship under Students Development Fund.

Ref. : Regulation No.6/2022

Dear Sir,

In response to the under reference, I the undersigned beg to apply for the Under Graduate/Post Graduate/National Cadet corps (NCC)/National Service Scheme(NSS)/Sports(SP)/Cultural Scholarship of the Students' Welfare Fund.

Particulars, are as under :-

1. Student Name in Full (In CAPITAL Letter, beginning with Surname)

Surname	Name of Student	Father Name

2.

a. Fathers/Guardians full Name

Surname	Name of Student	Father Name

b. Occupation	
c. Father's/Guardian Total Income Rs.	

3. Date of Birth	DATE	MONTH	YEAR
Place			
State			

4. Nationality	
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5. Permanent Address with Pin Code:

Mobile No.

6. Local address with Pin Code:

Mobile No.

7. Details of School/College in which student was learning in the presiding year
(Enclose attested copy of mark-list)

FOR FINAL YEAR PASS OUT STUDENTS GIVE OUT OF TOTAL MARKS & OBTAINED MARKS OF THE ALL THE YEAR (Enclose attested copies of mark-list of all the year)

a) Name of the School/College :			
b)Examination passed	Passing		
	BOARD/UNIVERSITY	MONTH	YEAR
Roll Number	Marks Obtained	Out of Total	% Marks

8. Banks Details (Enclose Bank Pass Book Xerox Copy)

a) Name of Bank	
b) Branch	
c) Bank Account Number	
d) Bank IFSC Code	

9. Other Activities:

a) NCC				b) NSS			
Sr. No.	Activity Participated	()	No. of Times in Previous Year	Sr. No.	Activity Participated	()	No. of Times in Previous Year
1)	Enrol as Cadet			1)	Enrol as Volunteer		
2)	Passed B Cert			2)	CAMPS		
3)	Passed C Cert			a)	University Level		
4)	Camp- National Level			b)	Inter University Level		
5)	Camp- State Level			c)	National Level		
6)	RD Parade			d)	State Level		

c) SPORTS				d) CULTURAL ACTIVITY			
Sr. No.	Activity Participated	()	No. of Times in Previous Year	Sr. No.	Activity Participated	()	No. of Times in Previous Year
1)	Participation in Inter Collegiate Tournaments conducted by the University			1)	Inter Collegiate Youth Festival/Debate/Elocution Competition/Cultural Activities conducted by		
2)	Inter University Tournaments conducted by AIU			2)	Inter University Youth Festival conducted by AIU or any other competent authority at the inter University level.		
3)	Position in Zonal Conducted by AIU			3)	Position at Zonal Inter University Youth Festival conducted by AIU or any other competent authority at the inter University level.		
4)	Position in All India Inter University Conducted by AIU			4)	Position at All India Inter University Youth Festival conducted by AIU or any other competent authority at the inter University level.		

10. Other Scholarship, if any, Awarded: (Give details thereof (Amount, year, date etc.))

11. List of Documents:

a)	b)	c)
d)	e)	f)
g)	h)	i)

12. DECLARATION OF STUDENT

- a) I hereby declare that, as per my knowledge, the details of information given above are true. I shall be entirely responsible for any mistake and that shall be binding on me.
- b) I also declare that any entry / entries in my application found to be incorrect the scholarship stands to cancel and I shall be liable for the penalties.

Place :

Date :

Signature :

Name : ()