



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	MAHILA ARTS COMMERCE COLLEGE, CHANDUR RLY.
Name of the head of the Institution	Dr.Sau.Seema S.Jagtap
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07222-254183
Mobile no.	7222254183
Registered Email	macc141@sgbau.ac.in
Alternate Email	vdkapse@gmail.com
Address	Near Hutama Smarak, New Bus Stand Road, Chandur Railway, 444904 Dist. Amravati.
City/Town	Chandur Railway
State/UT	Maharashtra
Pincode	444904

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed and grant-in-aid</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Vijay D. Kapse</b>
Phone no/Alternate Phone no.	<b>919420128410</b>
Mobile no.	<b>9421742513</b>
Registered Email	<b>jagtapeng@gmail.com</b>
Alternate Email	<b>vdkapse@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://maccr.org/pdf/AOAR_2018-19_Submitted_111119.pdf">https://maccr.org/pdf/AOAR_2018-19_Submitted_111119.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://maccr.org/pdf/College%20Campus%20Calender%202019-20.pdf">https://maccr.org/pdf/College%20Campus%20Calender%202019-20.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>7</b>	<b>B</b>	<b>2.05</b>	<b>2018</b>	<b>20-Jul-2018</b>	<b>14-Aug-2023</b>

<b>6. Date of Establishment of IQAC</b>	<b>05-Apr-2004</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Free eye checking, catrac</b>	<b>22-Aug-2019</b>	<b>300</b>

operation and spectacles for camp for citizens of Chanur Railway and near by villages	2	
Free Dental checking camp for citizens of Chanur Railway and near by villages	22-Aug-2019 1	200
Study of sound pollution in Chandur Railway	17-Aug-2020 1	40
Awareness of ozone importance Rally	16-Sep-2020 1	80
seweing of mask & distribution to needy	16-Mar-2020 3	100
Question Quiz	24-May-2020 2	40
Diet Counseling for pregnant women in PHC of Chandur Railway	01-Aug-2020 2	20
Workshop on Cashless Transaction at adopted village, Tembhorni	11-Feb-2020 1	30
Safe use of social media	08-Mar-2021 1	100
Geen campus	01-Jul-2019 20	100
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	<b>Yes</b>
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	<b>2</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Preparing a Plan of action for academic and administrative transparency. Regular meetings with Teachers, Students, Management, and Alumni Academic audit of faculty members through teaching plans, daily dairies, and feedback from students and selfappraisal forms. 5. Academic Audit of students through Home assignments, Class Tests, Test Exams, and terminal Exams 6. Motivating teachers for Paper presentations in National seminars, workshops, and conferences. 7. API scores of teachers are verified for the placement due. 8. Feedback from all stakeholders collected, analyzed, and used for improvements 9. Academic Administrative Audit 10. SWOT analysis

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Organizing Parent meet and Alumni Meet every year	Arrange on line meeting for the first time due to Covid
Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	Updated AQAR on college website.Carefully following all directions of NAAC
Use of software with which on line teaching became easy and friendly for students	Under process
All staff will attend the NAAC workshop in various universities	Four Teachers attended NAAC conferences
Variency in Mentoring process	becoming sucessful
Upgradaion of Home economics and Geography Departments.	Under process
Motivate students to participate in blood donation campaign.	Due to lack of haemoglobin student (Girls) unable to achieve
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Development Commiittee (CDC)	27-Mar-2021

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	20-Jul-2018
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	30-Dec-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>MSI is operative in the college. The MSI pervaded the following areas of institutional activities.:1. SMS gateway to send important notifications to different stakeholders of the college. 2. Installation of more digital board notices on the campus. 3. Up Gradation of college website with special importance to MIS 4. Communication of important information to the general public through website conventional notice. 5.Sending E. .L,,C.L.,D.L.,application on mail. 6. Trying to upgrade facility of E library. The MIS is designed to provide inputs to the Management on key parameters on a realtime basis. The information provided will help in monitoring and decision making by the management. The MIS collects data with regard to curriculum, academic programs, research activities, etc from the department and units, which is analyzed, and presented through statistical tools.The information generated can be shared with the management, IQAC, and the concerned units Student Quality Circle(SQC): The SQC has been established with the the objective of involving students,the primary stakeholders in Quality sustenance and enhancement of the Institution. The SQC comprises of students from various programs. The SQC has been established on 14th September 2018. Comprehensive Feedback Mechanism: The Feedback mechanism has been designed to be comprehensive in terms</p>

of its coverage of various areas of assessment and also the stakeholders. Feedback is collected from students, parents, alumni, industry/Institutions, Academic peers and Faculty. The tools adopted for the collection of feedback include structured formats from students, Online Feedback, Suggestion Box etc. Internal Academic Audit: An Internal Academic Audit is conducted once in two years..The Committee evaluates the academic processes in the college and its a report. Action is taken on the report by the management. Research Advisory Committee (RAC): IQAC establishing the Research Advisory Committee (RAC) in the Academic year, guiding and monitoring the research activities of the staff in the college. Standardization: The IQAC has standardized various processing such as reporting formats, BoS minutes, Evaluation of research proposals submitted to RAC, Feedback forms, Assessment of Learning Levels at the Entry Level, Teaching Plans, Evaluation of POs, PSOs, COs, etc., bringing about uniformity which is a prerequisite for monitoring quality and thereby enhancing it. Teaching Plans: The IQAC designed the Teaching plans with a focus on Teaching inputs and teaching methodologies especially Student Centric Methodologies adopted, with an objective to monitor and enhance the teaching learning process. Lab Manuals: To ensure a structured methodology for students, the IQAC ensured the preparation of Lab Manuals by the Home Economics Geography Departments. Teaching Innovations: To encourage Innovations in Teaching the various steps undertaken were, the conduct of faculty development programs on the topic, organizing brainstorming sessions with the HoDs and faculty on the innovative teaching -learning methods, including ICT methods EntryLevel Assessment of learning levels of students : The IQAC has planned and implemented a standardized method of Assessment of differential learning levels of students in the entry level through an Aptitude cum ability test. The test

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. The curricula have adopted relevance to the regional/national/global developmental needs with well-defined and informed learning objectives and outcomes at the program and course level. Structured feedback from students, alumni, employers, and experts from academia, industry, and research through course/program review feedback Curriculum design is aligned with the institutional mission, goals, and objectives. ? Curriculum design and development are done through a well-defined process. ? Curricula developed/adopted have relevance to the local/ national/regional/global developmental needs. ? Employability and entrepreneurship, the pursuit of higher knowledge, overall development of students are major considerations in the design and development of the curriculum. ? Developing global competencies are envisaged in the curriculum design. ? Consultation with experts academic, industry/ employment sector /alumni / other stakeholders in and outside the institution is effectively undertaken for developing the curricula. ? Leadership is provided to affiliated colleges (if applicable) for enriching the curriculum by encouraging skill development, need-based programs, etc Our institution is affiliated to S.G.B.A.U Amravati, and the curriculum of U.G.(01) P.G.(02) and PhD.(02) courses are prescribed by University. Up to the last five years, the annual pattern was adopted for running courses. for deciding syllabus distribution of marks Board of Study is authentic authority. Every year academic session schedule is directed by the university. By the direction of S.G.B.A.U Amravati and in the guidance of the Principal the academic calendar for every year from each department and concern committee is prepared these schedule of work for each term is prepared and precise action plans are developed for effective implementation of the curriculum visualizing its aim to empower rural girls and women emanating from the socio-economically backward zone of society. This yearly academic calendar with prominent events including felicitating of college toppers, enrollment of NSS volunteers, tests, annual examination, NSS regular special camp co-curricular activities, etc. is made available through the college. The curriculum delivery is effectively ensured through enriching and learned lectures, assisted by PowerPoint presentations, internet access, OHPs, visual charts, or even advanced e-tools and digital modern aids. Well-prepared handwritten or printed notes, study material, question banks are given to students. A further enhancement is effected through conducting group discussions, quizzes, seminars, and interactive sessions. Arranging guest lectures by eminent academicians is a regular practice. Every department as per its academic year planner conducts activities for sound and expected outputs. The imparting quality of education is assessed and monitored by an internal quality assurance cell which is aided by collecting regular feedback from stakeholders. Valued suggestions are often turned into action plans and remedial measures are incorporated to improve upon in the future. ? As soon as the declaration of the H.S.C. (12th standard) result admission committee starts its process. The admission process was completed by on partial online process. Affiliation with SGBAU, Amravati, adopts framed curriculum. University plans the academic & examination timetable and publishes class-wise syllabus booklets, which inform the specific duration of academic sessions, annual, commencing, and ending dates, related

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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				urship	
N.A.	Nil	Nil	Nil	Nil	Nil

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	01/06/2020
MA	Marathi	01/06/2020
MA	Home Economics	01/06/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Structured feedback from stakeholders, parents, students ex-students, and students is obtained for enriching the curriculum. The college follows the method of taking feedback from all the stakeholders. Feedback forms are designed and uploaded on the college website. The feedback is obtained manually



as well as online. Based on the feedback on curriculum obtained from concerned stakeholders, the teachers and heads of the departments have communicated to BOS for necessary improvements/modifications/ restructuring in the syllabus • The college has established a formal mechanism for obtaining feedback from all the stakeholders, as per the guidelines of NAAC. Feedback forms are designed and uploaded on the college website. The feedback is obtained manually as well as in an online manner. The feedback so obtained is analyzed and the information is communicated to BOS for necessary improvements/modifications/ restructuring in the syllabi. • The college also takes feedback from regular students and alumni with respect to changes in the syllabi. • Informal discussions are held regularly with students, alumni, and parents about the syllabi. 1. Feedback is taken from students from students and teachers year-wise on the syllabus. Options. Any Four of the above. 1. Students 2. Teachers 3. Alumni 4. Employers Data requirement: Report of an analysis of feedback received from different stake holder's year wise. The feedback is collected and records are analyzed by the teachers in the presence of the Principal in an individual capacity. Each teacher notes any special demands directed by the student and addresses these by renegotiating her teaching-learning methods and mentoring skills. The Principal intervenes wherever necessary. The Institution is in the process of designing a graphical presentation of feedback to be discussed in presentation format in Teachers Meetings so that the impact on campus life becomes more macro-level management while retaining the very successful micro management.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Home Economics	20	8	8
MA	Home Economics	20	4	4
MA	Marathi	80	34	34
MA	Marathi	80	39	39
BA	Nill	120	67	67
BA	Nill	120	79	79
BA	Nill	240	132	132

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	278	73	7	Nill	8

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
7	7	Nil	3	Nil	Nil
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, through the teacher ward (presently Mentor-Mentee system. The college has since last twenty-eight years practiced a system of mentoring called tutor ward was care to every ward to look after her academic and psychological well being and also monitor class attendance performance. The same type of system has been now restructured and named as mentor system. under the mentor system the full-time teacher of the college has been engaged as a mentor for each class. Students of each class in college are having a full-time lecturer as their mentor. At the beginning of the academic session, the class-wise names of the mentor are displayed on the college notice board. The members are responsible for academic progress and psychological interest psychological well-being of their mentees They are also interested in the task of mentoring the attendance and academic progress of the student they also provide psychological counseling to those who need them and refer them for more professional counseling if required. At the beginning of the academic session, the class-wise names of mentors have displayed on the college notice board the mentors are responsible for the academic progress and psychological well being of their Mantis they are also interested in the task of monitoring the attendance and academic progress of students they also provide psychological counseling to those who need them and refer them fo professional counseling if required. At the beginning of the academic session the mentors the mentor conduct orientation programs of the Mantis where buy they are acquainted with the institutions its goals and mission the facilities available and the regulation of the affiliating University The the the mentor maintain the biographic of each individual mentee including educational background and socioeconomic status. They also maintain a record of their class attendance class performance and academic progress. The mentors also use both formal and informal means of mentoring the mentor system apart from its formal part also exits as a robust informal mechanism to boost inclusiveness gender sensitivity and social responsibility of students. Under the mentor system, the full-time teacher of the college has been engaged as a mentor for each class. Students of each class in college are having a full-time lecturer as their mentor. At the beginning of the academic session, the class-wise names of the mentor are displayed is displayed are displayed on the college notice board. The members are responsible for academic progress and psychological interest psychological well-being of their manatees They are also interested in the task of mentoring the attendance and academic progress of the student they also provide psychological counseling to those who need them and refer them for more professional counseling if required. At the beginning of the academic session, the class-wise names of mentors have displayed on the college notice board the mentors are responsible for the academic progress and psychological well being of their Mantis they are also interested in the task of monitoring the attendance

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
278	8	1 : 35

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	8	4	Nil	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	PG	Sem-3/M.A.III	25/04/2020	28/11/2020
MA	PG	Sem-3M.A.II	25/04/2020	27/01/2020
MA	PG	Sem-2/M.A.II	25/04/2020	21/08/2020
MA	PG	Sem-1/M.A.II	25/04/2020	21/10/2020
BA	UG	Sem-6/B.A.III	25/04/2020	25/11/2020
BA	UG	Sem-5/B.A.III	25/04/2020	20/01/2020
BA	UG	Sem-4/B.A.II	25/04/2020	31/12/2020
BA	UG	Sem-3/B.A.II	25/04/2020	20/01/2020
BA	UG	Sem-2/B.A.I	25/04/2020	29/08/2020
BA	UG	Sem-1/B.A.I	25/04/2020	29/01/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The number of days from the date of semester-end/ year-end examination till the declaration of results during the year Programme Name Programme Code Semester/ year Last date of the last semester-end/ year-end examination Date of declaration of results of semester-end/ year- end examination BA UG Year 29/04/2019 19/07/2018 MA P.G. Semester 30/03/2019 22/07/2019 MA P.G. Semester 30/03/2019 24/06/2019 View File 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) Reforms initiated on continuous internal evaluation system in the college examination in place of traditional evaluation method in UG and PG courses. The college organised debates group discussions seminar presentation. MCQ-type questions in every subject are given for practice. Class tests common tests are conducted. Academic calendar prepared and adhered to for the conduct of examination and other related matters. The committee prepares the academic calendar at the beginning of the year and uploaded the college website and on the notice board of the college. The academic calendar apps distributed to teaching and non teaching staff of the college. The academic calendar also contains the early schedule of the college ranging from a list of holidays, date off national level holidays, state level, holidays local holidays, and the institutional holidays. Schedule of college examination and other forms of evaluation search as revaluation through performance seminar presentation.. the tentative dates of college examinations and desserts are mentioned in academic calendar. College social gatherings, parent-teacher meet, ex-student meet, college sports are included in the academic calendar prepared and adhered to for the conduct of examination and other related matters. The committee prepare academic calendar at the beginning of the year and on uploaded the college website and on notice board of the college. The academic calendar apps distributed to teaching and non teaching staff of the college. The academic calendar also contains the early schedule of the college ranging from a list of holidays, date off national level holidays, state level, holidays local holidays, and the

institutional holidays. Schedule of college examination and other forms of evaluation search as revaluation through performance seminar presentation.. the tentative dates of college examinations and desserts are mentioned in academic calendar. College social gatherings, parent-teacher meet, ex-student meet, college sports are included in the academic calendar Institute has its own way and mechanism of evaluating the quality of teaching and learning. Principal of the college arranges meetings with students to discuss various issues regarding the teaching-learning process. Suggestions and complaints if any, are listened to, and actions taken in such meetings. Every three months, academic audit of every teacher is carried out by the principal and IQAC. The institute has prepared a feedback form in the form of questionnaire. Students are asked to fill these forms and response of students is conveyed to the teachers. This practice helps in improving the quality of the teaching-learning process. The college also has installed a suggestion box in the premises, where students can make their suggestions. The Principal evaluates daily diaries of staff and monitor

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

uploaded the college website and on the notice board of the college. The academic calendar apps distributed to teaching and non-teaching staff of the college. The academic calendar also contains the early schedule of the college ranging from a list of holidays, dates of national-level holidays, state level, holidays local holidays, and the institutional holidays. Schedule of college examination and other forms of evaluation search as revaluation through performance seminar presentation.. the tentative dates of college examinations and desserts are mentioned in the academic calendar. College social gathering, parent-teacher meet, ex student meet, college sports are included in the academic calendar

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://macccr.org/pdf/course\\_outcome.pdf](http://macccr.org/pdf/course_outcome.pdf)-web path of 2.7 5.

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Nill	63	58	92.6
PG	MA	Marathi Literaure	34	30	88.24
PG	MA	Home Economics	8	8	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://macccr.org/pdf/report\\_of\\_sss.pdf](http://macccr.org/pdf/report_of_sss.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>N.A.</b>	<b>Nil</b>

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>Nil</b>	<b>25</b>	<b>2</b>	<b>1</b>
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>NSS</b>	<b>Nil</b>	<b>Cleaning Premises (Bus Stand, Railway Station, Primary Health Centre)</b>	<b>5</b>	<b>150</b>
<b>NSS</b>	<b>Nil</b>	<b>Gender Issue</b>	<b>5</b>	<b>100</b>
<b>NSS</b>	<b>Nil</b>	<b>Aids Awareness</b>	<b>5</b>	<b>100</b>

NSS	Nil	Swachh Bharat Abhiyan	5	120
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	8370

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nil	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
AUTOMATION SLIM PARTIAL 2.9.2 2014	Partially	2.9.2	2014

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	1601	139941	51	11518	1652	151459
Reference Books	1138	249142	14	6200	1152	255342
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Journals	45	68140	4	1865	49	70005
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	17	1	1	0	0	0	0	5	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>17</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Top management assures freehand leadership to the faculty for the efficient and smooth running of college and quality maintenance by following measures: •</p>
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Heads of the departments lead other faculty members by holding frequent and regular departmental meetings with them to discuss and execute curricular, co-curricular, and extension activities, as well as other parameters and issues required for departmental adequacy for smooth teaching-learning and research. Moreover, they are allowed to involve in the Board of Studies and contribute in curriculum designing. • Heads of departments are responsible for selecting types of equipment for purchasing in priority order. • They are invited in interviews for selection of contributory hour basis teachers and express their views on selection of candidates. • Recently Academics Monitoring Committee has been constituted to monitor running and quality assurance in curricular and co-curricular aspects which are being handled by faculty members. • The coordinators have been appointed for Research Committee, coaching for competitive examinations and career and training-placement cell to coordinate efficacy of functioning in these spheres and they shoulder the total responsibility of task within their purview and make year plans for diverse activities with sharing suggestions of committee members which are approved by Principal. • 3 teaching staff members and 1 from the non-teaching sector are given representation on CDC to voice demanding issues regarding infrastructural needs, result, administration, appointments, personal and students' grievances, etc. • Principal assigns particular responsibility and task to the specific faculty member and who is often accessible as and when required by college authority for relevant guidance and cooperation. Institute believes in the virtues of team spirit and decision making. Principals, by supportive assistance of heads of the department, participate in decision-making in a democratic way. Departmental heads enjoy full operational autonomy regarding planning and execution of their assigned work within the stipulated time frame: • Distribution of syllabus as per work load. • Distribution of theory lectures and practical's in the departmental timetable. • Internal examinations and assessment. • Liberty in the selection and purchasing material on the basis of prioritized needs viz. books/chemicals/equipment's, etc. • Total freedom in purchasing material below the cost of rupees one thousand. • Planning of departmental annual calendar of curricular, co-curricular, and extension activities and their execution. • Further the administration is decentralized to great extent in form of formulation of various administrative committees. These monitor the roles of different departmental activities and carry out diverse curricular, co-curricular and extracurricular activities. Committees involve every faculty member from teaching, non-teaching, and a few student representatives. Each one headed by the convener/coordinator holding respective power and responsibility. These are delegated according to faculty's talent, skills, competence, aptitude, devotion, and commitment to work to achieve the institute's goal. • The admissions are monitored by the admission committee. • The administrative and academic activities are reviewed by the IQAC and its audit verification for accountability. Thus, decentralized device empowers the departments and individual faculty and makes them enough confident and self-decisive. However careful checks always loom to ensure

<http://maccr.org/pdf/4.4.2%20Bodies%20commiitess%20of%20the%20institution.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			

a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
N.A.	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N.A.	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	Mahila Arts Commerce College, Chandur Railway.	Mahila Arts Commerce College, Chandur Railway.	Mahila Arts Commerce College, Chandur Railway.	M.A.
2019	39	Mahila Arts Commerce	Mahila Arts Commerce	Mahila Arts Commerce	M.A.

		College, Chandur Railway.	College, Chandur Railway.	College, Chandur Railway.	
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Question Quiz	institutional level	45
Debate	institutional level	15
One act play	institutional level	10
Essay writing	institutional level	30
Cultural Program	institutional level	80
One minute show and Sports	institutional level	60
Flower show Dish decoration and Poster painting	institutional level	60
Rangoli	institutional level	20
Skit	institutional level	10
Group/solo songs	institutional level	15

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	Nill	Nill

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college works for the benefits of the students throughout the year and pursues several activities within the and outside College campus the major activities persecuted by students in 201819 1 cultural activities to fresher's party celebration of birth and death anniversary of Mahatma Gandhi teachers Day celebration in memory of Radhakrishnan 4 celebration of annual social 5.gathering Marathi rajbhasha din activity. Other activities participate in blood donation camp off central railway of Chandur -Railway. railway. Top management assures freehand leadership to the faculty for the efficient and smooth running of college and quality maintenance by following measures: • Heads of the departments lead other faculty members by holding frequent and regular departmental meetings with them to discuss and execute curricular, co-

curricular, and extension activities, as well as other parameters and issues required for departmental adequacy for smooth teaching-learning and research. Moreover, they are allowed to involve in the Board of Studies and contribute to curriculum designing. • Heads of departments are responsible for selecting types of equipment for purchasing in priority order. • They are invited in interviews for the selection of contributory hour basis teachers and express their views on the selection of candidates. • Recently Academics Monitoring Committee has been constituted to monitor running and quality assurance in curricular and co-curricular aspects which are being handled by faculty members. • The coordinators have been appointed for Research Committee, coaching for competitive examinations and career and training placement cell to coordinate efficacy of functioning in these spheres and they shoulder the total responsibility of task within their purview and make year plans for diverse activities with sharing suggestions of committee members which are approved by Principal. • 3 teaching staff members and 1 from the nonteaching sector are given representation on LMC to voice demanding issues regarding infrastructural needs, result, administration, appointments, personal and students' grievances, etc. • Principal assigns particular responsibility and task to the specific faculty member and who is often accessible as and when required by college authority for relevant guidance and cooperation. Institute believes in the virtues of team spirit and decision making. Principals, by supportive assistance of heads of the department, participate in decision-making in a democratic way. Departmental heads enjoy full operational autonomy regarding planning and execution of their assigned work within stipulated time frame like

- Distribution of syllabus as per workload.
- Distribution of theory lectures and practical's in the departmental timetable.
- Internal examinations and assessment.
- Liberty in the selection and purchasing material on the basis of prioritized needs viz. books/chemicals/equipment's, etc.
- Total freedom in purchasing material below the cost of rupees one thousand.
- Planning of departmental annual calendar of curricular, co-curricular, and extension activities and their execution.
- Further the administration is decentralized to great extent in form of formulation of various administrative committees.

These monitor the roles of different departmental activities and carry out diverse curricular, co-curricular, and extracurricular activities. Committees involve every faculty member from teaching, nonteaching, and a few student representatives. Each Student Council are involved in various activities throughout the year including the Organization of the Orientation Programme for the first-year students, Freshers welcome, Independence Day Celebration, Reunion, Annual sports, Farewell of third-year students, Prize distribution, Science Day Celebration, Intra-college Cultural Competition as well as maintaining the cleanliness and general environment of the college campus throughout the year

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Engagement- At a Glance To build a self-motivated and continuing relationship with college Alumni to facilitate greater collaboration and connection for mutual well-being and progress. Mahila Arts Commerce College, Chandur-Rly has always given a thought to have compendium of providing only best of the best education to its students, our Alumni, on the other hand, are adding values to its reputation with their influences to the society. It would be an understatement to mention that today College is having its presence in each and every part of Maharashtra in the form of its Alumni. Formal Alumni Meets are such opportunities that enable Alumni to reunite with their friends and faculty members, revitalize their memories, and share experiences of their past and present life. At the same time, it also enables us to receive constant

updates of our Alumni and to have structured engagements with our Alumni of mutual interests and gains. The areas where Amity is utilizing the Alumni Network: 1. In building College s reputation, which relies in large part on how successful graduates are in the real world? 2. Our existing students have better job prospects because their seniors are creating a perfect legacy in the corporate world with their knowledge and values. Major platforms where Snehbandh (Name of Alumni association) Alumni are engaged: 1. Invited Talks/ Guest Lectures/ Alumni Forums 2. Member of College Development Committee 3. Engaged with institutions in the capacity of external examiners. 4. Exclusive engagement with existing students of Amity and its Alumni under Mentor-Mentee Programme 5. Alumni also take part in various Social Activities like Human Value. 13. Alumni are also engaged in various students driven activities like committees as a Jury Member, facilitator, and activities supporters

5.4.2 – No. of enrolled Alumni:

7

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

- Regular meets are organized in which alumni recollect their golden memories and express their heartfelt views.
- Constructive suggestions are incorporated in college development.
- Few alumni visit as resource persons and contribute to academic and non-academic enrichments. Association has raised some corpus funds to enhance infrastructural development. Day by day horizons of the alumni association is expanding and it is enriching by new enrolments

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In Mahila Arts Commerce College, ChandurRaily decentralization and participatory management are an interrelated pair of processes intended to promote collective leadership, and passed down from the top levels of the management, through the links of teaching and non-teaching groups, till it finally reaches the students in whom is fostered the awareness that everybody is part of a process that eventually will help all stakeholders develop to their fullest potential, and have the competence and confidence to meet all challenges of the world beyond the purely academic sphere. To reflect the national policies of higher education through the vision and mission The bulk of the students pursuing higher education in this college are emanating from rural areas. They belong to the socioeconomically backward sector of society. The vision and the mission statements are in synchrony with the intellectual potential and academic needs and demands of the region with the aim of equipping them for the individual to national of the institute. the administration is decentralized to great extent in form of the formulation of various administrative committees. These monitor the roles of different departmental activities and carry out diverse curricular, co-curricular, and extracurricular activities. Committees involve every faculty member from teaching, nonteaching, and a few student representatives. Further, the administration is decentralized to great extent in form of the formulation of various administrative committees. These monitor the roles of different departmental activities and carry out diverse curricular, co-curricular, and extracurricular activities. Committees involve every faculty member from teaching, nonteaching, and a few student representatives. Each one is headed by

the convener/coordinator holding respective power and responsibility. These are delegated according to the faculty's talent, skills, competence, aptitude, devotion, and commitment to work to achieve the institute's goal. Decisions are reviewed by a higher authority. The suggestions from management are communicated to teaching / non-teaching staff and implemented by the Principal.

Mentioned below are two specific practices of decentralization and participative management during the last year: 1. Since the year of the college would be celebrated in various ways through a large number of Programs in the course of 2019-20, different sub-committees were conceived: to devise, plan and strategize academic, cultural, and socially relevant value-based projects, which would promote the all-around development of all the stakeholders as they celebrated 29 years of the colleges existence. 2. The number of existing, committees students club and sub-committees, constituted to promote cooperation, initiative, and leadership among students was enhanced by the setting up of a Reading Club, which encourages students to organize readings and discussions of original content as well as material from areas beyond the syllabus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development The college does not have the freedom to develop its own curriculum, since it is under the University of Sant Gadge Baba Amravai University, Amravati, whose centrally imposed syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum development process: either as members of boards of studies in various universities, or as experts involved in devising or preparing study materials to be used in universities such as Unable to do any change in Curriculum development, because it is well decided planned by affiliated university.Sant Gadge Baba University, Amravati.But individual teachers of the college are, directly or indirectly part of the curriculum development process: either as members of boards of studies in various universities, or as experts involved in devising or preparing study materials to be used in university.
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Choice Based Credit System from



2018. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organized, featuring faculty members and other experts from different institutions. Mechanism of evaluating the quality of teaching and learning

Principal of the college arranges meetings with students to discuss various issues regarding the teaching-learning process. Suggestions and complaints if any, are listened to, and actions taken in such meetings. Every three months, an academic audit of every teacher is carried out by the principal and IQAC. The institute has prepared a feedback form in the form of the questionnaire. Students are asked to fill these forms and the response of students is conveyed to the teachers. This practice helps in improving the quality of the teaching-learning process. The college also has installed a suggestion box on the premises, where students can make their suggestions. The Principal evaluates daily diaries of staff and monitors quality. The principal also collects confidential reports, evaluates them, and forward them to college management. Evaluation could help the college to enhance the teaching-learning process by improving teaching skills and meeting benchmarks on feedback process. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organized, Featuring faculty members and other experts from different institutions. Orientation of the students to the syllabus, classification of students, ICT method followed, continuous tests external experts invited, students seminar, internal tests

Research and Development

The college has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching, but also may be helpful in addressing problems in the world at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences i. To encourage them to present research papers in National International state level seminar and

to act as resource persons. iii. Exhibits the publication of research work of the faculty members in the college library to inspire for the research if. The motivation of the faculty members and students to organize seminars, workshops, institutional level state level, National level and international level. 5 encourage faculties to act as young feel and Ph.D. supervisors. v. library ICT and physical infrastructure provision for WiFi facility on the campus for the use of e-learning resources. The college has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching but also may be helpful in addressing problems in the world at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences. The college also provides teachers with assistance to organize seminars and conferences. Research committee to encourage the faculty members to participate in seminars, conferences symposia and present research papers their.

Admission of Students

The Admission Committee of our College, comprising our Principal and senior faculty members as well as a few senior non-teaching staff members work tirelessly to ensure fair and hassle-free admission of students. With the entire admission procedure being online, the students too feel convenient to monitor the process themselves, without having to move physically from one college to the other. The admission cut offs are decided by the departmental heads in consultation with the Principal. The college has been carrying out the students admission procedure with the use of Smart College software moodle , where the online support for the same is provided by the institutions website developer. Admission of students. 1. Online admissions including payment facility. 2. online admission is made strictly on the basis of criteria design by Gadge Baba Amravati University Amravati . 3.Strict observance of government rules for reserved category.



Library, ICT and Physical  
Infrastructure / Instrumentation

Colleges Central Library IS on allotted location. We have Slim software for Library Management System This year saw the purchase of 51text books and 14 reference books. Orientation program by librarian for how to use library particularly E-resources material ICT The college has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The college has classrooms, one ICT-enabled classroom, seven classrooms with LCD TV sets, WiFi and LAN facilities. There are a couple of ICT - enabled seminar halls as well. Apart from having a WIFI-enabled campus, we also have an academic library with electronic support, scanners, OHP, and departmental laptops. Physical infrastructure Located on main congested city the college has always had a problem with physical infrastructure, though that has never prevented it from encouraging its students to develop their physical, creative and cultural skills.for faculty and students alike, water filters on every floor, and a cosy cafeteria and common room for the use of students. Meanwhile the students continued to participate with great energy and creativity in all the various cultural activities of the college making full use of the . Moreover, despite the fact that the campus does not include a playground, the annual sports of the college was held in the grounds of sport ground.

Examination and Evaluation

Examination and evaluation a college has complemented traditional written examination with project work assignment debates group discussions literature review PowerPoint presentation Grand Viva, seminar and research and development i.motivate faculty members for research publication in peer reviewed journals with high impact factor.The different departments of the college are required to prepare their students according to the university-prescribed syllabus, to sit for examinations held according to the university-recommended schedule. For example, the internal and tutorial examinations of semester 1 under the newly instituted CBCS were held by the

college in November 2018 while the corresponding examinations of semester 2 were held in May 2019. The pattern and nature of questions and tutorial/practical assignments set by the college is in accordance with the criteria or pattern prescribed by the different boards of study. The recently introduced CBCS has brought about radical changes in the syllabus as well as in the system of evaluation. From the very beginning of every semester, students have been made aware of these changes, which now include an evaluation on the basis of attendance, internal tests and assignments before the end-of-semester examinations conducted by the University. Moreover, in the the course of 2018-19, the college encouraged faculty members to attend workshops for better understanding of the new systems of evaluation. Continuous assessment and review bu department.

Industry Interaction / Collaboration

Industry visits are organized

Human Resource Management

Human resource Management 1 motivating and facilitating the faculty .members to participate in refreshers orientations and short term courses and the programs like train the trainers self appraisal of the teachers through maintenance of academic diary 3 maintenance of grievance redressal cell anti ragging committee sexual harassment committee 4 MOU,with doctor who will visit the college in emergency for the treatment of facility to teaching and non teaching staff.In centers of higher education, human resource management is a constantly evolving area of concern, but one of its most important aspects is the emphasis on providing faculty members with scope to grow and develop within their working space. This college has always encouraged its faculty members to grow in the workplace, and this is achieved by encouraging new staff members to avail themselves of opportunities to attend orientation programmes. In-service teachers are also encouraged to apply for refresher courses, FDPs and major/minor research projects and their progress and achievements are duly put on record. The encouragement and concern has enabled five faculty members to

complete their PhD in the last year and

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<p>? Examination of the University examinations, forms need to be filled online and of line. Results are initially also displayed online. From 2018, all faculty members who are examiners need to submit marks online on the university's password-protected portal. Faculty officiating as scrutineers Head Examiners also use the college portal. In some cases, students need to submit their assignments online as well.</p>
Administration	<p>. Finance and accounts when fully computerize account section to maintain College campus accounts through computers 3 reception of salary fund from government 4 student admission and support 1 online admission and fees deposited in bank accounts on the same day of admission 2 maintaining students data through ERP software.3. online information from Sant Gadge Baba Amravati University Amravati.The software enables the college authorities to exercise full supervision over all the service modules in the office.The Principal is in touch with teaching and non-teaching staff members, as well as with members, through email. Notices and other kinds of administrative information are put up on the college website. The college office is fully automated and equipped with 5 MBPS internet connectivity. An intranet links the college office with the Principals office for online supervision. A new biometric system to record attendance has been installed for the use of temporary staff members (in addition to the existing biometric system to record the attendance of permanent faculty members.)</p>
Finance and Accounts	<p>. Finance and accounts when fully computerize account section to maintain College campus accounts through computers 3 reception of salary fund from government 4 student admission and support 1 online admission and fees deposited in bank accounts on the same day of admission 2 maintaining students data through ERP software.3. online information from Sant Gadge Baba Amravati University Amravati Finance</p>

	and accounts-All accounts and financial transactions are kept and performed through computerised management system
Student Admission and Support	The college has been carrying out the students admission procedure with the use of online and of line. Student admission support through various government aid and assistance is done. The online support for the same is provided by the institutions website developer. Classrooms are equipped with smart TVs, and ICT powers the learning process. Some departments have web pages of their own. Students of some departments are able to connect with their teachers online and interact or clarify academic issues with them. High-speed internet services provide seamless connectivity throughout the college campus. The college has been carrying out the students admission procedure with the use of Online process. The online support for the same is provided by the institutions website developer. Classrooms are equipped with smart TVs, and ICT powers the learning process. Students of some departments are able to connect with their teachers online and interact or clarify academic issues with them. High-speed internet services provide connectivity throughout the college campus
Planning and Development	The college's vision and mission statement is clearly uploaded on the institutional website. Further development plans and strategies are also to be displayed on the website as and when applicable. For all Governing Body meetings, the minutes and resolutions by circulation are sent by email to teaching and non-teaching with their concern and also made available as hard copies

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Nill	Nill	Nill
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>•College encourages teaching staff to improve their educational qualification. If required their regular timetable is rescheduled within the department. Psychological counseling is made available to teaching members. •Recreational programmes are organized for teaching. College Management and the Management of parnt society. •Group Insurance Scheme - Insurance cover is available to all the members under this scheme. Teachers- insurance,gradauity, maternity leave,sick leave • Medical assistance viz. heart disease diagnosis and awareness, ECG checking, etc. •Reimbursement of</p>	<p>College encourages nonteaching staff to improve their educational qualification. If required their regular timetable is rescheduled within the department. • Psychological counseling is made available to teaching as well as nonteaching staff members. • Recreational programmeganzized for nonteaching staff by Staff academy, College Management and th Society. •Group Insurance Scheme - Insurance cover is available to all the members under this scheme. •Medical assistance viz. heart disease diagnosis and awareness, ECG checking, etc. •Reimbursement of medical bills for staff and their blood</p>	<p>Full, free and half grant schloar ships Accidental Coverage of LIC.No Admisson fee.ion.-Group insurance, health care, leave,sick leave.</p>

medical bills for staff and their blood relations. •Help for education of •Medical assistance viz. heart disease diagnosis and awareness, ECG checking, etc. • Reimbursement of medical bills for staff and their blood relations. •Help for education of employee's children is provided through government schemes sponsored by the college. Hundred percent of staff has availed facilities of these schemes during last four years. • Loan schemes •Pension scheme

relations. •.Loan schemes •Pension scheme Teaching-- insurance,gradauity, maternity leave,sick leave

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institute has a system of internal as well as external audits. Internal audit helps the institute to follow a systematic approach to evaluate and enhance the effectiveness of financial processes. It reviews and approves information and compliance with policies and SOPs. It observes the accounting heads like Fees collected from students, various expenses made, Provident Fund, Profession Tax, TDS, Assets, and Liabilities, etc Thorough check and verification of all vouchers of the transactions is carried out in each financial year. The observations given by the auditors are duly complied with. The Books of Accounts of the Institute are audited by the in-house audit team. Statutory audit is conducted once a year by the external auditor as per stipulated provisions of the Income Tax Act. the institution on regular basis conducts a yearly audit by the government auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.A.	Nil	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

**No Data Entered/Not Applicable !!!**

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	IQAC
Administrative	Yes	Auditor	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Teachers association exchange of views on academic, infrastructure, attendance, the progress of their meetings with parents on academic, infrastructure, attendance, progress has done exchange of opinion is made. On one day program in which interaction with parents about the progress of students in the parent-teacher meeting in every semester. Class teachers, mentors are in contact track of their attendance to identify possible dropouts, to find out irregularities.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop by parent society, Vidarbha Youth Welfare Society Amravati on awareness of sexual harassment at working place. 2. Internal training peer to peer. 3.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

2. One Day workshop on Cashless Transaction for women at t Adopted village Tembhurni, for villagers. 3. Student Feedback on Institutional Performance, Curriculum, Library, Faculty, Self Rating, Alumni, parents stakeholders. 4. Orientation program for First Year students by the college. 5. Organizing Parent meet and Alumni Meet every year 6. Regular Website updating. 7. Planning of skill development program like "Train the Trainer", by HRD ministry sent two faculty from the college. 8. Due to the lockdown from March 2020 due Covid-19 faculty attended online seminars, conferences of their relevant subjects, NAAC related conferences workshops. 9. Diet counseling for pregnant at PHC of Chandur Railway. 10. Initiative was taken for the publication of research papers. 11. ICT enabled Teaching-Learning process

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Regular meeting of IQAC is arranged	01/01/2019	30/12/2020	30/12/2020	8
2020	Free Mask distribuion to needy people	16/03/2020	Nil	20/03/2020	25
2020	Awareness program About Covid-19	11/03/2020	Nil	11/03/2020	140
2019	Computer Literacy program for Teaching	07/12/2019	Nil	30/12/2020	10
2019	Career counseling	09/08/2019	Nil	30/12/2020	120



Program in collaboration with Library department

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Pre marriage counseling Aids Awareness Program	01/12/2019	07/12/2019	100	5
female foeticide	02/12/2019	02/12/2019	100	5
Beti Bacho Beti Padhao	01/01/2020	01/01/2020	75	5
In N.S.S Special Camp	08/02/2020	14/02/2020	100	3
Domestic violence awareness	12/03/2020	12/03/2020	120	5
Legal women rights and access criminal justice	10/12/2019	10/12/2019	90	5
Poster making competition on Girls are Medal	19/11/2019	19/11/2019	10	3
Awareness program on women safety and respect	08/03/2020	08/03/2020	150	7
Self defence workshop	08/03/2020	08/03/2020	150	7
seminar on gender sensitization	08/03/2020	08/03/2020	150	7
Awareness Sexual harrasment at working place	12/03/2020	12/03/2020	110	5
Workshop on digital transaction	09/08/2019	09/08/2019	150	7
Workshop on developing	26/11/2019	26/11/2019	100	5



## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

## Percentage of power requirement of the University met by the renewable energy sources

**Energy Conservation:** Energy conservation has been a top priority at our institute. Keeping this goal in focus green initiatives are undertaken. The measures are being taken: • A proposal for green infrastructural changes is being forwarded. • Replacing ordinary incandescent light bulbs with compact fluorescent light. (CFL) / LED bulbs, wherever possible. • A simple but potent way of energy conservation. • Unplugging after the charging of laptops mobile devices to conserve energy. • Mandatory initiatives are taken to create awareness about the energy crisis, consumption, and effects of carbon emission. • Colourful posters and placards made by green soldiers on energy conservation are displayed in corridors, classrooms, computer labs, and office,s and other sensitive zones. • Guest talks have been arranged for students faculty on energy conservation, to avoid misuse of it. Small and minor steps viz. shutting down computers, when not in use, turning off electric appliances at day end are being practiced. **Water harvesting:** A rainwater harvesting system has been set up with rooftop harvesting. Water harvested by rainwater harvesting technique is being used for watering gardens. **Hazardous waste management:** • Leaf litter from garden and campus waste papers, kitchen waste from home-eco dept. is proceeded for vermicomposting and compost produced used for garden manure. **Plantation:** NSS Tree plantation drives to offset carbon emission students are advocated to respect the environment through tree plantations, plant sapling planted within the outside. Integrating environment education course for B.A. Part-II students are promoting the increase in environmental awareness. In this context guest lectures also have been arranged

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil
Rest Rooms	Yes	Nil
Physical facilities	Yes	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	12/12/2020	20	Diet counseling for pregnant women in Chandur Railway primary Health Block	1	10

2019	1	Nil	01/07/2019	200	Literacy and education of privileged women	1	45
2019	1	Nil	01/07/2019	30	Tree plantation	1	250
2020	1	Nil	07/02/2020	07	NSS Special Camp at adopted Village Tembhorni	1	110
2019	1	Nil	20/06/2019	1	Tobacco Free Campaign	1	20
Nil	Nil	Nil	01/08/2019	200	Cleaning Drive and Maintaining premises plastic free by NSS Volunteers and teaching non teaching.	1	200

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics Code of conduct (	03/06/2019	The college prospectus includes a code of conduct guideline to be followed by the students. The teaching and non-teaching staff, being state government employees, are governed by the rules and regulations stated Hand Book Of Human Values Concept of Human Values: Human values are the virtues that guide us to consider human element when one interacts with other human beings. They are our feelings for the human essence of others. It is both what we expect

others to do to us and what we aim to give to other human beings. These human values give the effect of bonding, comforting and reassuring. There are five stem values and many sub-values or virtues that come from the main values. Together they make up the tapestry that forms an individual of character, containing all that makes a human noble, caring and kind. • Love • Peace -Using the tool of the mind • Truth -Using the power of intellect • Right Conduct -Using the tool of the body • Non-violence -Awakening the spirit within Human Values cannot be taught in a class room setting. To inculcate human values an individual must go out get engaged with the community. By practically working in the field, an individual gets sensitized towards the social issues problems learns his/her roles responsibilities towards society nation. One learns about the structure functioning of various social agencies realizes the importance of cooperation participation towards the social programs initiated by them. The idea is to transform an individual into a socially responsible being who is also an accountable citizen. Philosophy of Human Values at Mahila Arts Commerce College, Chandur-Rly. College has a strong inclination towards instilling inculcating human values among its students so that when they pass out they not only become

outstanding professionals but also stand out as individuals with strong ethics character. Vision Building the nation and the society through providing total, integrated and trans-cultural quality education and to be the global front runner in value education and nurturing talent in which Modernity Blends with Tradition Mission To provide education at all levels in all disciplines of modern times and in the futuristic and emerging frontier areas of knowledge, learning and research and to develop the overall personality of students by making them not only excellent professionals but also good individuals, with understanding and regard for human values, pride in their heritage and culture, a sense of right and wrong and yearning for perfection and imbibe attributes of courage of conviction and action.

**Core Values at College**

Core Values	Description
Academic Excellence	College strives for the uncompromising quality and highest standard of excellence in teaching, learning, research and scholarship across various disciplines.
Integrity Ethics	College upholds the highest ethical values, integrity and professionalism and an unwavering commitment to academic freedom, transparency and accountability.
Diversity Mutual Respect	College nurtures an environment of safety, trust mutual respect and embeds

equality diversity in its Strategy by ensuring that the strategic plans are fair and inclusive.

Expand horizons of Knowledge College is driven by research and innovation and ensures continuous engagement in the scholarly activities in the pursuit of innovation, creativity and excellence Shared governance College encourages shared decision-making through a process that rests upon collaborative consultation, open flow of information, diverse involvement and collective deliberations of all stake holders Social responsibility College creates and nurtures an inclusive environment where everyone can develop their full potential and contribute to the interest of the society.

Environmental responsibility College is acutely aware of its environmental responsibilities and embraces principle of sustainable development to ensure that any adverse environmental impact of its activities is minimized. Service College seeks to serve the diverse, personal and professional development needs of its constituents and encourage habit of engagement, caring, and civic responsibility by emphasizing a connect between service, excellence, and career growth. As a responsible corporate citizen, college realizes the need to care for the environment. An awareness raising workshop for

students, seminar and painting competition were organized under the campaign where more than 300 children took part in each of these campaigns. Some of the themes for this campaign in the past were: Household Waste Management, Global Warming and Climate Change, Uses of Solar Energy, Biodiversity Conservation' and Forests for Sustainable Livelihood. CARING FOR THE ENVIRONMENT EMPOWERING WOMEN College is promoting equality between men and women by enabling gender mainstreaming. It has undertaken several innovative programmes to empower the women, both in rural and urban. Awareness Raising Study and Workshop on Female Foeticide Gender Justice- an Awareness Raising study on female foeticide and Gender Justice was conducted by Under this scheme of Department of Home Economics Women and Child Development, Diet counseling was done women of Chandur-Rly were trained in the areas of Group Dynamics and Confidence Building. Legal Literacy and participation in Politics and design making in society - This was an awareness program, conducted for the implementers of women empowerment so that the rural women of the nearby area could be made conscious of their legal rights. Women Entrepreneurship Development - Under the scheme of entrepreneurship development, AHF

Conducted programs on food processing, dress designing and beauty therapy for the rural women of Chandur-Rly and students , to help them become economically independent. LIVELIHOOD GENERATION AND COMMUNITY DEVELOPMENT Community Development is yet another area where college has made significant contributions. It is relentlessly working towards ensuring an inclusive society. Rural Upliftment Programme - The villages Plaskhed and Tembhorni have been adopted by the foundation for all-round development. During an event organized on World Aids Day As part of its endeavor to create awareness about HIV/AIDS, AHF undertakes several programmes to help the HIV/AIDS affected people lead a normal life. • World AIDS Day •Project of imparted training to Women Leaders from various faiths to spread the message of Prevention, Care and Compassion in HIV/AIDS • Project of imparted training to pregnant women in Chandur-RLY P.H.C.Block. HEALTH WITH EMPHASIS ON HIV/AIDS At college, we firmly believe that our outlook towards the differently abled persons is the only handicap that stops them from achieving their dreams. That is why we have taken initiatives to empower them.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
APJ birthday Reading day	15/10/2019	15/10/2019	125

Swami Vivekanand jayanti	12/01/2020	12/01/2020	110
August kranti Day	09/08/2019	09/08/2019	120
Hand wash day	15/10/2019	15/10/2019	100
Human Rights Day	10/12/2019	10/12/2019	120
Khadi Diwas	30/09/2019	30/09/2019	80
Gandhi jayanti Cleanliness Drive week	02/10/2019	09/10/2019	150
Ozone day	16/09/2019	16/09/2019	110
National voters day	25/01/2020	25/01/2020	100
Martyars Day	30/01/2020	30/01/2020	100
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The measures are being taken: • A proposal for green infrastructural changes is being forwarded. • Replacing ordinary incandescent light bulbs to compact fluorescent light. (CFL) / LED bulbs, wherever possible. • A simple but potent way of energy conservation. • Unplugging after the charging of laptops mobile devices to conserve energy. • Mandatory initiatives are taken to create awareness about energy crisis, consumption and effects of carbon emission. • Colourful posters and placards made by green soldiers on energy conservation are displayed in corridors, classrooms, computer labs, and offices, and other sensitive zones. Guest talks have been arranged for students faculty on energy conservation, to avoid misuse of it. Small and minor steps viz. shutting down computers, when not in use, turning off electric appliances at day end are being practiced. Water harvesting: A rainwater harvesting system has been set up with rooftop harvesting. Water harvested by rainwater harvesting technique is being used for watering gardens. Hazardous waste management: • Leaf litter from garden and campus waste papers, kitchen waste from home-eco dept. is proceeded for vermicomposting and compost produced used for garden manure. Plantation: NSS Tree plantation drives to offset carbon emission students are advocated to respect the environment through tree plantations, plant sapling planted within outside.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

As part of Institutional Values and Social Responsibilities, the Institution has organized gender equity promotion programs. The college takes great interest in organizing women-oriented programs on various topics like achieving success, adjusting to changes, laws related to women, women's role in the family and society, and parenting. The college provides a safe environment to its students and staff. Apart from trained security personnel, the entire campus is under CCTV surveillance. Suggestion Boxes are kept on all the floors of the college wherein the students can put their suggestions or complaints. This box is opened at regular intervals and the Action Taken Report Register (ATR) is maintained by the concerned authorities. Anti-Ragging and Anti-Sexual Harassment Cells are constituted as per the guidelines of UGC and it involves representatives from various fields. Female staff members as well as the students are given full protection under the policies and procedures of this cell. The Girls Common Room provides a space for recreational activities. The college campus also has a state-of-the-art Sports Complex wherein the students



can utilize facilities related to various indoor and outdoor games. The waste from the college is managed through Solid waste management, Liquid waste management, and E-waste management. From the point of view of water conservation, the faculties and students are sensitized to saving water. Several activities like tree plantation, cleanliness drives, save fuel, etc. are taken up on regular basis by the NSS Unit of the college. The college has Nature Club that takes up numerous activities that create awareness amongst students about environmental conservation. the college has cared to maintain greenery as well in order to understand and assess the environmental condition on the campus. The best practices implemented from the beginning of the college. Felicitation of the faculty members for their distinctive achievements in the field of academics and research. Felicitation and cash prizes for the students for their outstanding achievements in curricular, co-curricular, and extra-curricular domains at various levels. The institute maintains credibility and transparency in all academic and administrative matters including finance. To create awareness among the students, staff, and community about the need for women's empowerment. To provide an opportunity to girl students to be actively involved in this mammoth task. To suggest plans for women empowerment among the students, staff, and community to uplift women to a level equal to men in society. Best Practice I MACCCR VERSUS COVID-19 Objective: To show vigilant participation against Covid-19 pandemic consequences among the students, parents, stakeholders, and society. Context: Mahila Arts Commerce College, Chandur Railway organized a number of activities to show its potential to fight against Covid-19 and aware pandemic arose after. The Institution proved its perseverance to overcome the battle against the Covid-19 pandemic by a number of activities throughout the post-pandemic period. Practice: From the beginning of March and before the announcement of Janta Curfew and Lockdown I. MACCCR was vigilant enough about the upcoming pandemic scenario in its nearby locality. In this series, we organized a number of activities and programs at regular intervals. These activities include online quiz competitions, different competitions, guest lectures, mask distribution and mask making drives, etc. Furthermore, IQAC organized an awareness program on Covid-19. Re-usable surgical masks were distributed among the college by the Teachers. For visitors of college like parents, students, and other stakeholders mask, thermometers, oximeters, sanitizers, and handwash were ready at the gate of entrance. All the staff (Teaching and non-teaching) members took an oath of spreading awareness during the examinations. In the college department of Home economics, sewing machines are available and it was a chance to use them for society so decided to use them. Principals, teachers, students have stitched hand-made reusable face masks with a cotton cloth. In market masks, were not Arranges a counter in front of our college gate and start to distribute to counsel passers to offer masks by MACCCRs NSS volunteers. Our students served as a volunteer during the lockdown, in their villages. Being a volunteer, they served in various sectors at many times, including distribution of hand wash, sanitizer, medicines, and other essential items. We all have embraced social distancing, diligently washing hands every now and then. Online Poem writing on COVID 19 and twenty students participate in it. Online poster painting competition on COVID 19 has been organized. And twenty-five students participated An online quiz competition was organized on the general knowledge of the COVID19 virus. More than 100 students participated in the open online quiz. The aim of the competition was to aware, and update people regarding COVID19 and break the myths surrounding the main information. The quiz met its all desired aim and was widely received by people. Awareness program for testing blood groups and counseling for blood donation was done organized in online session MCCR teaching and non-teaching staff and students distributed homemade masks to all the students, peons, watchman. The preventive measures were also been extended to them. Guidelines by the government were maintained with emphasis during the event. The program was done with a motive to aware the youth to take their

roles in society, especially against Covid-19. Evidence of success: Activities performed during this Covid-19 pandemic are made available on different media. Challenges: Most of the events encountered problems while connecting with the people. Since most of the events were organized online therefore long-time consequences appeared among the aspirants in form of problems related to vision, obesity, hypertension, migraine, spondylosis, etc. Adding to this, constant network connectivity is a universal challenge. Furthermore, on emotional grounds, people somehow lost touch with each other. This resulted in many relationships, divorce cases, break-ups of commercial institutions, and many remarkable dilutions.

**Best practice 2 Title: Tribute to Great Indian leaders**  
**Objective:** To create awareness about the contribution of social reformers and enriching students with their literature. **Context:** Many Social reformers have worked on many social issues like widow remarriages, caste system, womens education, etc. They have sacrificed their lives for society for improving living standard. Our students are future nation creators. It becomes important to sow the thoughts of great Indian personalities into young minds. This practice aims at creating awareness about their valuable contribution and motivating our students to read the literature so as to inculcate social values in them. **Practice:** The College pays tribute to the idols on the occasions of birth and death anniversaries. Their photos and information are displayed on the board, special speech, posters, by book exhibitions and by using ppt. Students are asked to talk about the personalities and their work. Their literature is displayed in the library and students are encouraged to read the material. Following days are celebrated under the head of Best Practice-Galaxy of Anniversaries Leaders of India Struggle Movement, Social Reformers

aSavitribai fule birth anniversary on 3 January, Jijau Masaheb birth anniversary on 12 January Swami Vivekananda birth anniversary, On 23 January Netaji SubhashChandra birth anniversary, on 12 March Yeshwantrao Chavan birth anniversary, Rajeshri Shau Maharaj birth anniversary on 26 June and Annabhau Sathe birth anniversary, August Kranti day 9 August, Sadbhavan Diwas 20 August, Ranganathan Jayanti 12 August, August, APJ Abdul Kalams birth anniversary as a reading day on 15 October, Sardar Vallabhbhai Patel birth anniversary as national integration day on 31 October, Pandit Nehru birth anniversary on 14 November, Indira Gandhi birth anniversary 19 November, Democracy Day 25 November, Panjabrao Deshmukh birth anniversary 27 December and 21 June International Yoga Day. By celebrating such activities try to teach life living skills from historical information of great people and their experiences. Inculcate spirit of patriotism, national integration, unity through diversity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://macccr.org/pdf/best\\_practises\\_19-29.pdf](http://macccr.org/pdf/best_practises_19-29.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution was established with a vision to facilitate the emancipation of women from the area through higher education. Through the years, the College has adopted and implemented various measures to cater to the changing needs of young women in this respect. It has IQAC cell and all department Value Education seminars, gender sensitization workshops, and physical education classes and a psychological counseling cell on the one hand, and on the other, has an active Career Counselling Cell and offers and Advertising and Computer Applications to make its students better equipped to enter the professional arena in the future. Apart from stressing intellectual growth, physical fitness is also seen as crucial to womens development. The institution through yoga classes and karate classes ensure that this very important aspect of the growth

of young women is not overlooked. Traditionally, the college has placed equal stress on academic as well as extracurricular activities. Every year, cultural competitions are organized which include competitions in debating, elocution, poster making, dance, and singing in which enthusiastic and inclusive participation is encouraged. Besides, the college holds an annual cultural program on its prize-giving day, where a full-fledged cultural program is put up by the students to showcase their budding talents in the arts. Good performance in any sphere is acknowledged and encouraged through the elaborate and extensive system of prizes the college has. There are prizes not only for academic performance but also for performance in other fields to encourage students to strive for excellence in whatever they do. Womens education ultimately is not for women alone but aims at putting women at the frontier of social change. To that end, the institution has introduced various novel initiatives to increase social awareness among its students. The students are encouraged not only to think of individual development but also collective progress. NSS campaigns, cleaning initiatives in the nearby areas, initiatives for environmental awareness, and green and clean premises and locality are an important part of the holistic training the college imparts to its students.

Tireless striving for excellence in all spheres, self-respect, self-sufficiency, discipline, and social responsibility are the principal values the college wishes to inculcate in its students. It aspires to prepare strong, capable women who would be assets to society and the nation, and who would further transmit these values to future generations. Student Involvement in Innovation and Research research and the innovation-driven university encourages students towards research and innovation practices. Apart from Doctorate PG, students are also encouraged and given the opportunity to get involved in research efforts Dissertation is made research-driven and research papers have come out of this work as an outcome. Besides this special coaching on Independent studies is intended for Advanced Learners and for those students who have an interest in research and innovation. Independent Study and Research (ISR) course is a research-driven course open to PG students.

Provide the weblink of the institution

<http://macccr.org/>

## 8.Future Plans of Actions for Next Academic Year

Future Plan • To begin skill enhancement courses for employment up-gradation • Visit area will be widened • All staff will attend the NAAC workshop in various universities. • Will try to publish maximum Research paper in International journal. • More effectively using ICT for career development. • Apply to HRD for various applicable schemes. • Geography department will start soil testing Farmer counselling centre. • Collaboration with Government agencies for new research projects. • INFLIBNET and OPAC are working will be improved. • More efforts will make it more appreciative greenery. • Peer mentoring for teachers will work more effectively. • Increase Alumni contribution for academic development financial support to college. • Make more efforts to effective implementation for all students' participation in all activities. • Central documentation will more carefully maintain. • Try to utilize the hostel building for college students. • More classrooms are essential, common room with toilet facility, student support system centre with computer facility, xerox college stationary. Improve the quality of food reduce in the rate of food. • Common computer lab facility will be improved. • Not enough number of classrooms. • Insufficient building for such facility • No space for more books so precious library building with appropriate ventilations. • Will apply for various subjects stream to SGBAU,Amravati after increases of class rooms • More effectively adopt the appropriate software system. • Up-gradation of laboratories and Procuring relevant tools and models after completion of new • Laboratory building construction. • Multi-media room, computer laboratories will be established. • Purchase PG and research programmes

offered quality books. • Computer acquaintance non-credit course spoken and written skill in English will arranged • Competitive Exam Guidance centre will be set up. • Central documentation will be more effectively maintained